

Expatriate Tax Exemption Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to inquire about the eligibility criteria for the expatriate tax exemption benefit for employees working overseas, specifically in light of my current assignment.

As a [Your Job Title] at [Company Name], I am currently stationed in [Country/Location] and would like to understand the specific provisions and requirements needed to qualify for the expatriate tax exemption. This information is crucial for my financial planning and compliance.

Could you please provide guidance on the following aspects:

- Criteria for eligibility
- Documentation required for application
- Deadlines for submission
- Any recent changes in policy regarding expatriate tax benefits

Thank you for your assistance in this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Job Title]