

Submission for Tourism Tax Relief Documentation

Date: [Insert Date]

To,

[Recipient Name]

[Recipient Title]

[Organization Name]

[Organization Address]

Dear [Recipient Name],

I am writing to submit the required documentation for the tourism tax relief program as per the guidelines outlined by [Relevant Authority/Department]. We appreciate the support provided to enhance tourism in our region and are eager to ensure compliance with all necessary regulations.

Enclosed with this letter, please find the following documents:

- [Document 1 - e.g., Application Form]
- [Document 2 - e.g., Financial Statements]
- [Document 3 - e.g., Proof of Eligibility]
- [Document 4 - e.g., Tax Identification Number]

If you require any additional information or further documentation, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for considering our application for the tourism tax relief.

Sincerely,

[Your Name]

[Your Title]

[Your Organization Name]

[Your Organization Address]