

Letter of Amicable Tax Dispute Settlement

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]

[Date]

[Tax Authority Name]
[Tax Authority Address]
[City, State, ZIP Code]

Subject: Amicable Settlement of Tax Dispute

Dear [Tax Authority Representative's Name],

I hope this letter finds you in good health. I am writing to discuss the ongoing tax dispute regarding [brief description of the tax dispute, e.g., "the assessment for the tax year 2022"]. I appreciate the opportunity to address this matter amicably.

After reviewing the documentation and considering the arguments presented by both parties, I believe there may be grounds for an amicable resolution. I propose to discuss the following points which may help in reaching a mutually beneficial agreement:

- [Point 1: Suggestion for resolution]
- [Point 2: Additional information or clarifications]
- [Point 3: Any other considerations]

I am committed to resolving this issue promptly and believe that open communication can lead us to a satisfactory conclusion. Please let me know a convenient time for us to discuss this matter further, or if you prefer, we can handle it via email or written correspondence.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]
[Your Title/Position, if applicable]