

Permanent Establishment Tax Adjustment Proposal

Date: [Insert Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

Dear [Recipient Name],

Subject: Proposal for Permanent Establishment Tax Adjustment

We hope this letter finds you well. We are writing to formally propose an adjustment to the permanent establishment (PE) tax obligations concerning our operations in [Country/Region] during the fiscal year [Insert Year].

After a thorough review of our business activities and the relevant tax regulations, we believe that the current assessment does not accurately reflect our PE status based on the following reasons:

- [Reason 1]
- [Reason 2]
- [Reason 3]

We would like to request a meeting to discuss this proposal further and explore possible adjustments that align with both our interests and compliance obligations. We believe that a fair evaluation will result in a more accurate reflection of our tax liabilities.

Thank you for considering our proposal. We look forward to your response.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]