

Seasonal Employment Tax Adjustment Notification

Date: [Insert Date]

To: [Employee Name]

Address: [Employee Address]

Dear [Employee Name],

We are writing to inform you of your seasonal employment tax adjustment for your temporary position with [Company Name]. As we approach the end of the season, we want to ensure that you are aware of any changes that may affect your tax withholdings.

During your employment, your income was subject to seasonal tax modifications based on [specific criteria, e.g., state regulations, temporary assignment duration, etc.]. As a result, the following adjustments will be made:

- Adjustment Type: [Type of Adjustment]
- Adjustment Amount: [Amount]
- Effective Date: [Effective Date]

Should you have any questions regarding this adjustment, please do not hesitate to reach out to the HR department at [HR Contact Information].

Thank you for your hard work and contributions during this seasonal period.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]