

Bonus Tax Withholding Inquiry

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Tax Professional's Name]

[Tax Professional's Firm]

[Firm's Address]

[City, State, Zip Code]

Dear [Tax Professional's Name],

I hope this message finds you well. I am writing to inquire about the tax withholding process for bonuses received during this tax year.

Specifically, I would like clarification on the percentage of withholding that applies to bonuses as well as any additional implications for my overall tax filing status. As my bonus amount is significant, I want to ensure that I understand the potential tax impact and make any necessary adjustments accordingly.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]