

# Tax Advisory Services for Mergers and Acquisitions

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Company Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to provide you with our tax advisory services concerning your upcoming merger/acquisition involving [Company Name/Details]. Our team is dedicated to ensuring that the transaction is structured in a tax-efficient manner, taking into account both current regulations and potential implications.

## Overview of Tax Considerations

- Assessing the tax implications of different transaction structures (Asset vs. Stock purchase).
- Understanding potential liabilities and compliance requirements.
- Identifying available tax incentives or credits that may apply.
- Discussing how the transaction will affect ongoing tax obligations.

## Proposed Steps

1. Initial assessment of both parties' tax positions.
2. Review of potential tax structure options.
3. Consultation on due diligence requirements.
4. Preparation of a detailed tax impact analysis report.

We look forward to working closely with you to navigate the complexities of this transaction. Please feel free to reach out if you have any immediate questions or would like to schedule a meeting.

Thank you for considering our advisory services. We are committed to supporting you throughout this process.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]