

# Adjusted Tax Liability Notification

Date: [Insert Date]

To: [Freelancer/Gig Worker Name]

Address: [Freelancer/Gig Worker Address]

Subject: Notification of Adjusted Tax Liability

Dear [Freelancer/Gig Worker Name],

We are writing to inform you of an adjustment to your tax liability based on the latest review of your reported income for the tax year [Insert Year]. After careful examination of your submitted tax documents, we have made the following adjustments:

- Original Tax Liability: \$[Insert Amount]
- Adjusted Tax Liability: \$[Insert Amount]
- Reason for Adjustment: [Explain reason, e.g., discrepancies, additional income, etc.]

Please review the adjusted amounts and ensure that your records are updated accordingly. If you believe this adjustment is incorrect or require further clarification, do not hesitate to contact us within [Insert Timeframe] to discuss your concerns.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]