

Authorization Letter for Accountancy Tax Certificate Renewal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Accountant's Name]

[Accountancy Firm Name]

[Firm Address]

[City, State, Zip Code]

Dear [Accountant's Name],

I, [Your Name], hereby authorize you to act on my behalf for the renewal of my tax certificate for the year [Insert Year]. This authorization includes, but is not limited to, filing the necessary forms and providing any required documentation related to this process.

Please ensure that all correspondence regarding this matter is directed to my email at [Your Email Address] or my phone number at [Your Phone Number].

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Tax Identification Number]