

Internship Tax Benefit Verification

Date: [Insert Date]

To: [Tax Advisor's Name]

[Tax Advisor's Address]

[City, State, Zip Code]

Dear [Tax Advisor's Name],

I am writing to formally request verification of my internship status for the purpose of tax benefits. I completed an internship with [Company Name] from [Start Date] to [End Date] and would like to ensure that all necessary documentation is in place for the upcoming tax year.

Please find the details of my internship below:

- **Internship Company:** [Company Name]
- **Internship Position:** [Position Title]
- **Duration:** [Start Date] to [End Date]
- **Location:** [Company Location]
- **Supervisor:** [Supervisor's Name]

I would appreciate your assistance in verifying my internship details and any corresponding tax benefits I may be eligible for. Should you require any additional information or documents, please let me know.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]