

Tax Break Qualification Assessment

Date: [Insert Date]

To: [Recipient Name]

Address: [Recipient Address]

Dear [Recipient Name],

We are writing to inform you about the assessment of your qualifications for the available tax break opportunities. After reviewing your application and the provided documentation, we would like to discuss the following points regarding your eligibility:

- Tax Break Category: [Category Name]
- Evaluation Criteria: [Criteria Details]
- Status: [Qualified/Not Qualified]
- Next Steps: [Next Steps Details]

We encourage you to respond to this letter at your earliest convenience to clarify any questions or provide additional documentation if needed.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization Name]

[Your Contact Information]