

Submission for Reduced Tax Rate Acknowledgment

Date: [Insert Date]

To: [Insert Tax Authority Name]

Address: [Insert Tax Authority Address]

Dear [Insert Tax Authority Name],

I am writing to formally submit my request for acknowledgment of a reduced tax rate applicable to my property/business. I believe that my circumstances meet the criteria set forth for this reduction due to [briefly explain the reason for the request, e.g., financial hardship, changes in circumstances, etc.].

Attached to this letter, you will find all supporting documentation, including [list the documents you are including, e.g., tax returns, proof of residence, etc.].

I kindly ask for your review of my situation and acknowledgment of the reduced tax rate as soon as possible. Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email]