

Application for Confirmation of Reduced Tax Rate

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]

[Recipient's Name]
[Recipient's Position]
[Tax Authority Name]
[Office Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally apply for confirmation of a reduced tax rate for [Your Company/Yourself] for the fiscal year [Year]. Based on [provide reason - e.g., eligibility criteria], I believe our application for the reduced rate is justified.

Enclosed are the relevant documents supporting this application, including [list documents, e.g., previous tax returns, certificates, etc.].

I would appreciate your prompt consideration of this application. Should you need any additional information or documentation, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Position, if applicable]
[Your Company Name, if applicable]