

# Final Tax Assessment Appeal Inquiry

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Tax Authority Name]

[Tax Authority Address]

[City, State, Zip Code]

## **Subject: Appeal Inquiry for Final Tax Assessment - [Your Tax Identification Number]**

Dear [Tax Authority Contact Name],

I am writing to formally request an inquiry regarding the final tax assessment I received on [date of assessment]. The reference number for this assessment is [assessment reference number]. I believe that there may have been an error in the assessment, which has resulted in an inaccurate tax obligation.

Specifically, I would like to discuss the following points:

- [Point 1]
- [Point 2]
- [Point 3]

I kindly ask for a review of my case and any supporting documentation that may clarify the situation. I would appreciate your prompt attention to this matter to ensure it is resolved.

Please feel free to contact me via [preferred contact method] at [phone number] or [email address] should you require any further information or clarification.

Thank you for your time and assistance.

Sincerely,

[Your Name]