

Subject: Appeal for Correction of Dividend Withholding Tax

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally appeal the withholding tax applied to my recent dividend payment dated [date of dividend payment]. My records indicate that the withholding tax was calculated incorrectly, resulting in an excess deduction.

As per the dividend declaration and tax regulations, I believe I am entitled to a corrected amount based on my [specific circumstances, e.g., tax status, exemptions, etc.].

Attached are the supporting documents that outline my calculation and request for correction. I kindly ask you to review this matter and amend the withholding tax to reflect the correct amount.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]