

Letter of Submission for Innovation Tax Credit Review

Date: [Insert Date]

To: [Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Address Line 1]

[Address Line 2]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally submit our application for the review of the Innovation Tax Credit. We believe that our project, [Project Name], aligns with the criteria set forth for the credit and demonstrates our commitment to driving innovation within our industry.

Enclosed with this letter, you will find the necessary documentation, including:

- Detailed project proposal
- Financial statements
- Supporting research and development documentation

We appreciate your consideration of our application and look forward to your positive response. Should you require any additional information or clarification, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Address Line 1]

[Your Address Line 2]

[City, State, Zip Code]