

Franchise Tax Return Penalty and Fee Structure

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to inform you about the penalty and fee structure associated with the Franchise Tax Return.

Franchise Tax Return Penalties

- Late Filing Penalty: \$X for each month or part of a month the return is late, up to a maximum of \$Y.
- Failure to Pay Penalty: A penalty of Z% of the unpaid tax amount.

Fees

- Annual Franchise Tax Fee: \$A.
- Reinstatement Fee: \$B if the entity is revoked.

To avoid penalties and fees, please ensure that your Franchise Tax Return is filed on time and that any taxes owed are paid promptly.

If you have any questions regarding your obligations or this fee structure, please do not hesitate to contact us.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]