

Education Tax Benefits Confirmation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Recipient's Address]

[City, State, Zip Code]

Subject: Confirmation of Education Tax Benefits Status

Dear [Recipient's Name],

I am writing to confirm the status of my eligibility for education tax benefits related to my enrollment in [Name of Institution/Program]. As of [Date], I meet the criteria for the following tax benefits:

- [Benefit 1: e.g., American Opportunity Credit]
- [Benefit 2: e.g., Lifetime Learning Credit]
- [Benefit 3: e.g., Tuition and Fees Deduction]

Please let me know if you require any additional documentation or information to finalize this confirmation. I appreciate your attention to this matter.

Thank you for your support.

Sincerely,

[Your Name]