

Request for International Tax Treaty Benefits

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request the benefits available under the international tax treaty between [Your Country] and [Recipient Country]. As [Your Position/Title] at [Your Company/Organization Name], I believe I qualify for certain reductions or exemptions on taxes due to this treaty.

Details of my request are as follows:

- **Name:** [Your Name]
- **Treaty Reference:** [Specify the applicable treaty]
- **Tax Identification Number:** [Your TIN]
- **Nature of Income:** [Specify the income subject to tax]

Attached are the necessary documents to support my request.

I appreciate your assistance in this matter and look forward to your favorable response.

Thank you for your attention.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]