

Notification of Withholding Tax Exemption Certificate

Date: [Insert Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to inform you that your application for the Withholding Tax Exemption Certificate has been processed successfully. You are now eligible for the exemption on applicable transactions as outlined in the certificate.

Attached to this letter, you will find your official Withholding Tax Exemption Certificate, which should be presented to relevant parties to claim the exemption.

Please retain this certificate for your records and ensure compliance with the requirements stated therein. If you have any questions or require further assistance, do not hesitate to contact our office at [Phone Number] or [Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Company Address]

[City, State, Zip Code]