

# Estimated Tax Payment Notification

Dear [Taxpayer's Name],

This is a notification regarding your estimated tax payment timeline for the upcoming tax year.

## Payment Schedule:

- **First Payment Due:** April 15, [Year]
- **Second Payment Due:** June 15, [Year]
- **Third Payment Due:** September 15, [Year]
- **Fourth Payment Due:** January 15, [Year + 1]

Please ensure that your payments are made on or before the due dates to avoid any penalties.

If you have any questions or need further assistance, do not hesitate to contact us.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]