

# Request for Digital Services Tax Registration

Date: [Insert Date]

To,  
[Recipient's Name]  
[Recipient's Position]  
[Tax Authority/Department Name]  
[Address Line 1]  
[Address Line 2]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the registration for Digital Services Tax as per the guidelines set forth by the tax authority. My company, [Your Company Name], is engaged in providing digital services, which necessitates compliance with the digital tax regulations.

Please find attached the required documentation, including our business registration certificate, identification details, and proof of the services offered. We would appreciate your guidance in completing the registration process and any further requirements that may be necessary.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any additional information or clarification.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,  
[Your Name]  
[Your Position]  
[Your Company Name]  
[Your Address]  
[Your City, State, Zip Code]