

Inheritance Tax Settlement Notice

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are writing to inform you about the settlement of the inheritance tax related to the estate of [Deceased's Name]. After careful calculation and review, we have determined that the total inheritance tax due is [Amount].

The payment of the inheritance tax must be made by [Due Date] to avoid any penalties. Please find the payment details below:

- Account Name: [Account Name]
- Account Number: [Account Number]
- Bank Name: [Bank Name]
- Reference: [Reference Number]

If you have any questions regarding this notice or require further assistance, please do not hesitate to contact us at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization]

[Contact Information]