

Service Initiation Confirmation

Date: [Insert Date]

Dear [Client's Name],

We are pleased to confirm the initiation of our tax advisory services for you. Our team is committed to providing you with comprehensive support and guidance throughout the tax year.

Scope of Services:

- Tax preparation and filing
- Tax planning strategies
- Consultation on tax-related issues
- Ongoing support and updates on tax law changes

Your assigned tax adviser is [Adviser's Name]. You can reach them at [Adviser's Email] or [Adviser's Phone Number].

If you have any questions or need further assistance, please do not hesitate to contact us.

Thank you for choosing our services. We look forward to working with you.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Phone Number]

[Email Address]