

# Tax Penalty Notification

Date: [Insert Date]

To: [Taxpayer's Name]

[Taxpayer's Address]

[City, State, Zip Code]

Dear [Taxpayer's Name],

We are writing to inform you of a tax penalty that has been assessed due to evasion of taxes for the fiscal year [Insert Year]. After a thorough review of your tax filings, it has come to our attention that discrepancies have been identified that warrant further action.

The total amount due is [Insert Amount], which includes the assessed penalty and any applicable interest. Please note that failure to address this penalty may result in further legal action.

We urge you to review your tax records and make the necessary payment by [Insert Due Date]. Instructions for payment can be found on our website or by contacting our office directly at [Insert Contact Information].

If you believe this assessment is incorrect, you have the right to appeal. Please submit your appeal to [Insert Appeal Process Details] within [Insert Time Frame].

Thank you for your immediate attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Tax Authority Name]

[Contact Information]