

Letter of Request for Confirmation of Tax Residency Status

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Position]

[Recipient's Organization]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request confirmation of my tax residency status for the year [insert year]. This information is required for compliance with [insert reason, e.g., tax filings, financial transactions, etc.].

My details are as follows:

Full Name: [Your Full Name]

Tax Identification Number: [Your TIN or equivalent]

Address: [Your Full Address]

I would appreciate your assistance in providing this confirmation at your earliest convenience. If further information is needed, please do not hesitate to contact me.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position, if applicable]