

# Follow-up Letter for Social Security Tax Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

Social Security Administration

[Office Address]

[City, State, Zip Code]

Dear Sir/Madam,

I am writing to follow up on my previous inquiry regarding social security taxes that I submitted on [insert date of original inquiry]. I have not yet received a response and would like to ensure that my concerns are being addressed.

To recap, the details of my inquiry are as follows:

- Name: [Your Name]
- Social Security Number: [Your SSN]
- Inquiry Reference Number: [Reference Number]
- Date of Original Inquiry: [Date]

I appreciate your attention to this matter and look forward to your prompt reply.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]