

Tax Exemption Status Clarification

[Date]

[Your Name]

[Your Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to clarify the tax exemption status of [Organization Name]. As a religious organization, we believe that our activities qualify for tax-exempt status under Section 501(c)(3) of the Internal Revenue Code.

Our organization has been actively engaged in [briefly describe activities, e.g., worship services, community outreach programs, educational services], which further our religious mission and benefit the community at large.

We have attached our IRS determination letter and other relevant documentation for your review. Please feel free to reach out if you require any further information or clarification regarding our tax-exempt status.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]