

Tax Exemption Status Appeal

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Tax Exemptions Office

[Agency Name]

[Agency Address]

[City, State, Zip Code]

Subject: Appeal for Denied Tax Exemption Status

Dear [Recipient's Name],

I am writing to formally appeal the denial of my request for tax exemption status dated [original request date], which was communicated to me via [method of communication, e.g., letter, email] on [date of denial].

I believe that my application was in compliance with the established guidelines and criteria for tax exemption status as outlined in [reference any relevant laws or guidelines]. Specifically, [provide a brief explanation or clarification regarding the reasons for denial and how they may have been misinterpreted].

In support of my appeal, I have attached the following documents:

- [Document 1]
- [Document 2]
- [Document 3]

I appreciate your attention to this matter and hope for a favorable reconsideration of my request. Please feel free to contact me at [your phone number] or [your email address] should you require any further information.

Thank you for your time and consideration.

Sincerely,

[Your Name]

[Your Position, if applicable]

[Your Organization, if applicable]