

Job Rejection Letter

Dear [Candidate's Name],

Thank you for taking the time to interview for the [Job Title] position at [Company Name]. We appreciate the effort you put into the application and interview process.

After careful consideration, we regret to inform you that we will not be moving forward with your application at this time. This decision was not easy, as we received applications from many qualified candidates.

We were particularly impressed with your [specific skill or experience], but we have decided to proceed with another candidate whose background more closely aligns with our current needs.

We encourage you to apply for future openings that match your qualifications and would like to keep your resume on file for any upcoming opportunities.

Thank you once again for your interest in [Company Name]. We wish you all the best in your job search and future career endeavors.

Sincerely,

[Your Name]
[Your Job Title]
[Company Name]
[Contact Information]