

Tax Payment Schedule Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I hope this message finds you well. My name is [Your Name], and I am a self-employed individual seeking clarification regarding my tax payment schedule for the current tax year. I want to ensure that I am fully compliant with all filing and payment obligations.

Could you please provide me with the following information:

- Due dates for estimated tax payments
- Required forms and documents needed for each payment
- Any penalties for late payments

Thank you for your assistance in this matter. I look forward to your prompt response.

Sincerely,

[Your Name]