

# Request for Tax Payment Extension

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To Whom It May Concern:

I hope this letter finds you well. I am writing to formally request an extension for my self-employed tax payment due on [insert due date]. Due to [briefly explain your reason, e.g., unforeseen financial challenges, medical issues, etc.], I find myself unable to meet the original deadline.

I am committed to fulfilling my tax obligations and plan to submit my payment by [insert requested new date]. I would greatly appreciate your understanding and assistance in granting this extension.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]