

# Letter of Appeal for Tax Payment Terms

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Tax Agency Name]

[Agency Address]

[City, State, Zip Code]

Dear [Tax Agency Contact/Department],

I hope this letter finds you well. I am writing to formally appeal for flexible payment terms regarding my self-employment tax obligations for the tax year [Insert Year]. Due to [brief explanation of financial difficulties or circumstances], I am currently unable to meet the standard payment requirements.

I am committed to fulfilling my tax responsibilities and am proposing a payment plan that would allow me to pay off my owed taxes in manageable installments. I believe that this arrangement would be beneficial and feasible for both parties.

Thank you for considering my appeal. I appreciate your understanding and look forward to your response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]