

Letter of Request for Clarification

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Tax Authority's Name]

[Tax Authority's Address]

[City, State, Zip Code]

Subject: Request for Clarification on Tax Dispute - [Your Tax Identification Number]

Dear [Tax Authority's Contact Name],

I am writing to request clarification regarding the recent dispute concerning my tax filings for the year [Year]. Despite my previous communications, there remain several outstanding questions that I believe require your assistance for resolution.

Specifically, I would appreciate clarification on the following points:

- [Point 1: Brief Description]
- [Point 2: Brief Description]
- [Point 3: Brief Description]

Understanding these issues is crucial for my compliance and resolution of the dispute. I kindly request your guidance on how best to proceed and any documentation I may need to provide.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]