

Notification of Tax Identification Number Allocation

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that your application for a Tax Identification Number (TIN) has been successfully processed. Your unique TIN is:

[Your TIN]

This number is essential for the conduct of your tax-related transactions and should be used in all future correspondence with our office.

If you have any questions regarding your TIN or need further assistance, please do not hesitate to contact us at [Contact Information].

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]