

Tax Exemption Request

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Tax Authority Name]
[Tax Authority Address]
[City, State, Zip Code]

Dear [Tax Authority Name],

I am writing to formally request a personal tax exemption based on my current unemployment status. My name is [Your Name], and my Social Security Number is [Your SSN]. I have been unemployed since [Unemployment Start Date] and have been actively seeking employment since that time.

Due to my financial situation, I am unable to meet my tax obligations for the current year. I have attached documentation including [List of Attached Documents, e.g., unemployment benefits statements, job search records, etc.] to support my request.

I appreciate your consideration of my situation and hope for a favorable response. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any further information.

Thank you for your attention to this matter.

Sincerely,
[Your Name]