

Petition for Personal Tax Exemption for Dependent Child

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To Whom It May Concern,

I am writing to formally request a personal tax exemption for my dependent child, [Child's Full Name], who resides with me at the above-mentioned address.

Details of Dependent Child:

- Name: [Child's Full Name]
- Date of Birth: [Child's Date of Birth]
- Social Security Number: [Child's Social Security Number]
- Relationship: [Relationship to Child]

According to IRS guidelines, [explain briefly why the exemption is applicable, e.g., living arrangement, support provided, etc.]. I believe that I meet all necessary criteria for claiming this exemption.

I kindly ask for your consideration of this petition and to approve the personal tax exemption for [Child's First Name]. Enclosed are copies of relevant documents to support this request.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]