

# Application for Personal Tax Exemption

Date: [Insert Date]

[Your Full Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

To Whom It May Concern,

I am writing to formally request a personal tax exemption regarding my charitable donations made during the fiscal year [Insert Year]. I have diligently supported [Charity Name(s)] with my contributions and believe these donations are deserving of tax-exempt status.

Below are the details of my contributions:

- Charity Name: [Charity Name]
- Date of Donation: [Insert Date]
- Amount Donated: [Insert Amount]
- Receipt Number: [Insert Receipt Number]

In accordance with [Insert Relevant Tax Code/Regulation], I have attached all necessary documentation to substantiate my claims for these donations.

Thank you for considering my application. I look forward to your favorable response.

Sincerely,

[Your Full Name]