

# Tax Deduction Qualification Notice

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that you qualify for a tax deduction for the fiscal year [insert year]. This deduction is applicable under [insert relevant tax code or provision].

Please find the necessary documentation attached to assist you in processing your tax deduction claim. Ensure to review all instructions carefully to facilitate a smooth filing process.

If you have any questions or require further assistance, please do not hesitate to contact us at [insert contact information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]