Inquiry Regarding Property Tax Assessment

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip]
[Your Email]
[Your Phone Number]

[Tax Assessor's Name] [Tax Assessment Office] [Office Address] [City, State, Zip]

Dear [Tax Assessor's Name],

I hope this message finds you well. I am writing to inquire about the recent property tax assessment for my property located at [Insert Property Address]. It has come to my attention that there have been some discrepancies in the valuation that I would like to clarify.

Specifically, I would like to understand the criteria used to assess my property's value and the comparable properties considered in this assessment. Additionally, if there are any recent changes in property tax rates or regulations that I should be aware of, I would appreciate your guidance on that matter as well.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]