

# Letter of Appeal for Tax Assessment

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Tax Authority's Name]

[Tax Authority's Address]

[City, State, Zip Code]

## **Subject: Appeal for Tax Assessment for the Year [Year]**

Dear [Tax Authority's Name],

I am writing to formally appeal the tax assessment notice [Notice Number] that I received on [Date]. The assessment indicates that I owe [\$Amount], which I believe to be incorrect due to [briefly explain reason].

I have attached relevant documents that support my appeal, including [list the documents, e.g., tax returns, forms, etc.]. I kindly request a review of my case and would appreciate any adjustments that may be warranted based on the provided information.

Please let me know if you require any further information or documentation to assist in your review. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your consideration.

Sincerely,

[Your Name]