

Follow-Up on Tax Refund Status

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I am writing to follow up on the status of my tax refund for the tax year [Insert Year]. I filed my tax return on [Insert Filing Date], and the estimated refund amount is [Insert Amount]. However, I have not yet received any updates regarding its status.

According to your website, the expected processing time for refunds is [Insert Time Frame]. Given that this timeframe has elapsed, I would appreciate any information you can provide regarding the current status of my refund.

Please let me know if you require any additional information from my side to expedite the process. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]