

Tax Refund Status Follow-Up

Date: [Insert Date]

Dear [Tax Office/Agent's Name],

I hope this message finds you well. I am writing to follow up on the status of my tax refund for the tax year [insert tax year]. I submitted my tax return on [insert submission date] and have yet to receive any updates regarding the refund process.

My details are as follows:

- Name: [Your Name]
- SSN: [Your Social Security Number]
- Filing Status: [Single/Married/etc.]
- Refund Amount: [Insert Refund Amount]

I would greatly appreciate any information you could provide regarding the status of my refund. Thank you for your assistance in this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]