

Tax Refund Status Inquiry

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

Internal Revenue Service

[IRS Address]

[City, State, ZIP Code]

Dear Sir/Madam,

I hope this letter finds you well. I am writing to inquire about the status of my tax refund for the tax year [Year]. My details are as follows:

- Full Name: [Your Full Name]
- Social Security Number: [XXX-XX-XXXX]
- Filing Status: [Single/Married/Head of Household]
- Date of Filing: [Filing Date]
- Refund Amount: [Refund Amount]

I filed my tax return on [Filing Date] and, as of today, I have not yet received my expected refund. I would appreciate any information you could provide regarding my refund status.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]