

Tax Refund Status Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to inquire about the status of my pending tax refund for the tax year [insert year].
My details are as follows:

- Full Name: [Your Full Name]
- Social Security Number: [Your SSN]
- Tax Filing Status: [Your Filing Status]
- Refund Amount: [Amount]
- Filing Date: [Date of Filing]

As of today, I have not received any updates regarding my refund status and would greatly appreciate any information you can provide about its current status or expected timeline for processing.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]