

Income Verification Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Financial Aid Office]

[Institution's Name]

[Institution's Address]

[City, State, Zip Code]

Dear Financial Aid Officer,

I am writing to verify my income for the purpose of applying for financial aid. Below are the details of my income:

Source of Income:

[Insert source, e.g., employer name, self-employment, etc.]

Income Amount:

[Insert monthly or yearly income amount]

Additional Comments:

[Insert any additional information that may be relevant]

Enclosed are copies of my recent pay stubs/tax returns to support my income verification.

Thank you for your attention to this matter. Please feel free to contact me if you require any additional information.

Sincerely,

[Your Name]