

# Income Verification Letter

Date: [Insert Date]

[Your Name]  
[Your Title]  
[Your Business Name]  
[Your Business Address]  
[City, State, ZIP Code]  
[Your Phone Number]  
[Your Email Address]

To Whom It May Concern,

This letter serves to verify the income of [Your Business Name], which has been in operation since [Business Start Date]. The business is a [Your Business Type, e.g., LLC, Corporation], and our primary focus is [Brief Description of Business Activities].

As of the fiscal year ending [Fiscal Year End Date], [Your Business Name] has generated a gross revenue of [Gross Revenue Amount]. Our net income for the same period was [Net Income Amount]. Enclosed with this letter are the financial statements, including the profit and loss statement and the balance sheet, for your review.

We are applying for a business loan with [Lender's Name] and kindly request that this letter be considered as part of our application package.

If you require any further information or documentation, please feel free to contact me directly at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Title]  
[Your Business Name]