

# Renovation Funding Proposal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to propose a funding opportunity for the renovation of [Project Name/Location]. The purpose of this renovation is to [describe purpose and benefits].

The total cost of the renovation is estimated to be [Total Amount]. We are seeking funding of [Amount Requested] to cover [specific expenses].

Attached are detailed plans, budgets, and timelines for the project. We believe that this renovation will greatly enhance [describe the impact of the renovation].

We would be grateful for your consideration of our proposal and hope to discuss this opportunity further.

Thank you for your time and support.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]