

Loan Submission Letter

Date: [Insert Date]

To,

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally submit my application for a construction refurbishment loan to finance the renovation of my property located at [Property Address]. The project includes [briefly describe the scope of work, e.g., kitchen remodeling, bathroom upgrades, etc.].

The total estimated cost for this refurbishment is [insert amount], and I am seeking a loan of [insert loan amount]. Attached to this letter, you will find the following documents:

- Detailed project plan
- Cost estimate from contractor
- Personal financial statement
- Proof of income
- Credit report

I believe that this refurbishment will significantly enhance the value of my property and improve the neighborhood. I appreciate your consideration of my application and look forward to the opportunity to discuss it further.

Thank you for your time.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]