

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Admission Office Name]

[College/University Name]

[College/University Address]

[City, State, Zip Code]

Dear [Admission Officer's Name],

I hope this message finds you well. I am writing to follow up on the status of my admission deferment request submitted on [Date of Original Request]. I appreciate your consideration of my situation and wanted to inquire if there have been any updates regarding my status.

As I mentioned in my previous communication, I am very enthusiastic about the opportunity to attend [College/University Name] and continue my education there. I believe that this institution aligns perfectly with my academic and career goals.

Thank you for your time and assistance. I look forward to hearing from you soon.

Sincerely,

[Your Name]